

# St Mark's C of E School

Shirley, Southampton SO15 5TE

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Executive Headteacher: Mrs Stephanie Bryant

Head of School Primary: Mrs Victoria Sutton



ST. MARK'S CE SCHOOL

ONE SCHOOL - SERVING ALL - THROUGH EXCELLENCE



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Dear, Parents and Carers,

## Parents Evening: Primary Phase

Our Parents Evening is taking place on **Wednesday 8th February for Primary students**. Time slots will be available to book via your SCOPAY account, selecting the parents evening option, from 3pm on 26th January 2023.

The appointments will be with your child's class teacher and will be in 10 minute slots. These slots will be running from 12:40pm - 2:40pm and 3:20pm - 6pm. These will be available to book via your SCOPAY account, selecting the parents evening option, from 3pm on 26th January 2023.

The booking for parents evening will close on 7th February at 23:45pm. If you have any questions please do contact the school.

## For SEN parents/ carers only - Accessing your child's SEN Support Plan

As part of your meeting, the class teacher will review your child's progress towards their outcomes on their SEN plan. We have introduced a new system called 'Edukey Provision Map' where parents/ carers can access their child's plan at any time online. Parents are invited to comment on the plan through this system with any successes or concerns you have, in advance of your meeting with the class teacher.

A separate letter will have been sent out to you which will have your child's unique access code. You will need to sign up for an account on the Provision Map website (this is free).

1. Please go to <https://edukeyapp.com/parent/login>
2. Select 'I don't have an account yet'.
3. Fill in your email address
4. Enter your access code (found on your individual letter)
5. Create a password.

You will then be able to see and comment on your child's plan.

If you have any questions please contact the school.

Just a reminder that you will need to enter and exit via our main entrance on Shirley high street. For those who have an early appointment, unfortunately you will not be able to collect your child early.

Learning Plans & Provision Maps  
Provision Map 

### Access parent account

Email address

I already have an account

Password (not access code)

I don't have an account yet

Log In

[Forgot your password? Click here to reset.](#)

Yours sincerely,

A handwritten signature in black ink that reads "SBryant". The letters are cursive and connected, with a large, stylized 'S' at the beginning.

Stephanie Bryant  
Executive Headteacher