

Applicant Information Pack



ST. MARK'S CE SCHOOL
ONE SCHOOL - SERVING ALL - THROUGH EXCELLENCE

Executive Headteacher Message

Welcome to St Mark's Church of England School. I am privileged to be the Executive Headteacher of the first all-through school in Southampton. St Mark's is truly a wonderful school filled with polite, well-mannered students and excellent staff.

I have been the Headteacher at St Mark's since 2014, and have led the development of the school to 'Good' in all categories, whilst building a brand new school and growing as an all - through!

This has only been achieved because of the fantastic whole school team I have built around me. I truly believe that a happy team makes a happy school and that everyone who works at St Mark's is valued.

Our school is a great place to work. We focus on centralised policies and routines and try to remove as many barriers as we can so that people can get on with their jobs. Professional development through training and coaching is central to our offer for all staff, as no matter what stage you are in, on your professional journey, we just want you to grow as an individual.

"Staff love working at this school. They are a strong team, and feel well supported by leaders regarding their well-being and workload." - Ofsted Nov 2022.

What makes us a team is our focus on high expectations for all students and each other. We push each other to be the best we can be whilst being supportive and mindful of workload. Senior leaders have an open door policy, we listen to our staff and always strive to make adaptations to make things better for individuals, teams or the whole school.

St Mark's will continue to grow over the next 4 years. Opportunities for growth and career development for staff will be available. So if you strive for excellence in your career, like working in a team and value others wellbeing as much as your own, then please do get in touch.

Mrs Stephanie Bryant



Executive Headteacher



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Our Values & Vision

St Mark's C of E School is to be a place where students acquire the knowledge and skills to become confident, resilient, lifelong learners who can contribute to the world they live in.

Through our core Christian values of love, service and belonging students will be supported by the whole community, to achieve excellence.

Mission:

One School

St Mark's CE All Through School will be one whole school community. We will create a sense of belonging for all who enter our school. Our school will be a safe place for those who learn and work here. Relationships between staff and students and high expectations of behaviour and conduct will be the key to the success of our school. Our ethos of nurture, high standards and expectations will be modelled through the school by excellent staff. Taught in age appropriate year groups, students will be given the opportunity to benefit from shared facilities and interaction with each other. Primary aged students will have the opportunity to have access to facilities which are not normally available in primary schools. Younger students will have older students as mentors and role models to enhance their school experience. Secondary phase students will have opportunities to develop skills in leadership and mentoring of younger students.

Serving All

St Mark's C of E School will be an inclusive school, which will serve the community of Southampton. As a Church of England School, our values are underpinned by the teachings and example of Jesus. Jesus teaches us to 'love your neighbour as you love yourself'. We will put our students at the centre of our School by supporting them all irrespective of background, nationality, religion, gender or educational need to achieve high standards of education and behaviour. We will serve the students' families, working in partnership, supporting and encouraging them to work with us for the benefit of the students.

As a Church of England School we will expect our students to understand the purpose of serving others, through both our daily actions and through more sustained work helping those locally, nationally and internationally. Leaders of the school will create a culture where every member of the School community can thrive and flourish.

Through Excellence

At St Mark's C of E School we will expect excellence from everyone. This means that leaders will seek to find the most appropriate innovative practice from national and international sources. Leaders will expect the best from the staff and students across the school, and support them to achieve. All staff, in partnership with parents and the wider community, will be expected to give their best at all times to ensure excellent future outcomes for students. Our students will make excellent progress from the moment they arrive at our school. Everyone in the School community will respect and honour one another in the way they look, speak and act. We will teach students at St Mark's our high expectations and work with students and families who need additional support with this.



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Forest School Leader/HLTA

Forest School Leader/HLTA

Permanent, term-time only

37 hours per week, 8am – 4pm with an early finish one day per week

Grade 7 - FTE £32,061 - £36,362, actual £27,560 - £31,257

Required From September 2026

St Mark's CE School is one whole school community, where we create a sense of belonging for all who enter our school. Our ethos of nurture and high standards and expectations will be modelled through the school by excellent staff.

We are seeking an enthusiastic and committed practitioner to lead and deliver our Forest School provision, predominantly within the primary phase, alongside targeted Forest School-based interventions to support identified pupils in the secondary phase.

To be successful in this role, you will be passionate about outdoor learning and its impact on pupil wellbeing, confident in leading and managing groups of pupils, and able to organise your time effectively to balance Forest School delivery, preparation and wider school responsibilities. You will be proactive, flexible and committed to supporting pupils to achieve positive outcomes.

Closing date: 11:55pm on Friday 19th June

We reserve the right to close this vacancy early should we receive sufficient applications or identify a suitable candidate. Early applications are therefore strongly encouraged.

Unfortunately we do not have the ability to support sponsorship.

St Mark's Church of England School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This role requires an enhanced DBS.



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Job Description

Responsible to: Assistant Head of School Primary

The core focus of this role is Forest School leadership and delivery. Responsibilities will include:

- Planning, leading and delivering high-quality Forest School sessions, primarily for primary-aged pupils
- Delivering targeted interventions for identified pupils in the secondary phase
- Using outdoor learning to support pupils' social, emotional, behavioural and physical development
- Creating and maintaining a safe, engaging and inclusive outdoor learning environment
- Adapting activities to meet the needs of individuals and small groups, including pupils with additional needs
- Working collaboratively with teaching and pastoral staff to support intervention planning, delivery and evaluation of pupil outcomes
- Liaising with teachers and relevant staff to plan, review and refine provision for groups and individual pupils
- Monitoring and providing feedback on pupil engagement and progress, contributing to the assessment of intervention impact
- Providing some primary classroom cover, including planned or short-term cover when required
- Upholding high standards of behaviour, health and safety, and safeguarding at all times

The Ideal Candidate

We are looking for someone who:

- Has experience working with children, ideally within a primary or all-through setting
- Has a strong interest in Forest School and outdoor learning (training will be provided)
- Is confident leading groups independently and managing outdoor learning sessions
- Is flexible, organised and able to build positive relationships with pupils and staff
- Has a clear understanding of safeguarding and child protection

We Offer

- Forest School training and ongoing professional development
- The opportunity to play a key role in developing and sustaining Forest School provision
- A supportive and collaborative staff team
- A varied role with a clear emphasis on outdoor learning and intervention work
- Enthusiastic pupils who benefit from creative and inclusive approaches to learning

Safeguarding

This school is committed to safeguarding and promoting the welfare of children and young people. All appointments are subject to appropriate safeguarding checks, including an enhanced DBS check.

Person Specification

Qualifications & Experience	Essential	Desirable
GCSEs (or equivalent) in English and Maths at Grade C/4 or above	X	
Experience working with children or young people in an educational or childcare setting	X	
Evidence of supporting learning, development or wellbeing of pupils	X	
HLTA status, or experience working at a similar level		X
Forest School qualification		X
Experience of delivering Forest School or Outdoor Learning		X
Experience of working across primary and/or secondary phases		X
Knowledge and Skills		
A strong interest in Forest School / outdoor learning and its impact on pupil development	X	
Ability to plan and deliver engaging activities for individuals and groups	X	
Confidence in leading and managing groups of pupils independently	X	
Excellent communication skills, including the ability to build positive relationships with pupils, staff and families	X	
Understanding of how to support pupils' social, emotional and behavioural development	X	
Ability to adapt provision to meet a range of needs, including pupils with additional needs	X	
Good organisational skills and ability to manage time effectively, balancing competing priorities	X	
Clear understanding of safeguarding, child protection and health & safety requirements	X	
Experience supporting pupils with SEMH or additional needs		X
Experience of delivering intervention programmes		X



Person Specification

Personal Qualities	Essential	Desirable
Enthusiastic, proactive and flexible approach	X	
Commitment to inclusive practice and pupil wellbeing	X	
Resilient, calm and able to respond effectively to different situations	X	
Strong team player with a willingness to contribute to wider school life	X	
Willingness to undertake further training and professional development		X
Interest in developing and growing Forest School provision across the school		X



How to apply

Closing date: Friday 19th June

Interview date: Friday 26th June

To apply please visit our website:

<https://www.stmarksschool.co.uk/community/vacancies-at-st-marks-2/>

And complete the 'support staff' Application form, when completed please email to: recruitment@st-marks-southampton.org.uk or scausley@st-marks-southampton.org.uk

If you need any more information on the role please call:

02380 772968.

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